



**Effective Date:** 2010/07/01

**Number:** FPD - 2

**Title:**

## **Practice Direction**

### **Applications made by Requisition supported by letter pursuant to Supreme Court Family Rules 7-1(4), 14-3(4) and 22-6(4)**

**Summary:**

The Supreme Court Family Rules provide that specific applications must be made by Requisition in Form F17 supported by a letter signed by the party or the party's lawyer setting out the reasons why the order is sought. This Practice Direction provides a variation of the Requisition in Form F17 that may be used by a party instead of providing a separate letter setting out the reasons why the order is sought.

**Direction:**

1. The following applications may be made by filing a Requisition in the form attached as Schedule A :
  - a. an application pursuant to Supreme Court Family Rule 7-1(4) to relieve a party from the requirement of a judicial case conference prior to serving a Notice of Application or an affidavit in support
  - b. an application pursuant to Supreme Court Family Rule 14-3(4) for an order respecting the manner in which a person is to attend a trial management conference or exempting a person from attending a trial management conference
  - c. an application pursuant to Supreme Court Family Rule 22-6(4) for directions that an application be heard by way of telephone, video conference or other communication medium and the manner in which the application is to be conducted.

2. Where a Requisition in the form attached as Schedule A is filed with the court, it is unnecessary for the filing party also to file a separate letter, setting out the reasons why the order is being sought.

**Robert J. Bauman**  
**Chief Justice**

**Schedule A**

Form F17

No. ....  
..... Registry

*In the Supreme Court of British Columbia*

Between

Plaintiff(s)

and

Defendant(s)

**REQUISITION – GENERAL**

Filed by: .....[party]

Required:

1.  Application pursuant to Supreme Court Family Rule 7-1(4) to relieve a party from the requirement that a judicial case conference be conducted prior to serving a notice of application or an affidavit.
2.  Application pursuant to Supreme Court Family Rule 14-3(4) for an order respecting the manner in which a person is to attend a trial management conference or exempting a person from attending a trial management conference.
3.  Application pursuant to Supreme Court Family Rule 22-6(4) for directions that an application be heard by way of telephone, video conference or other communication medium and the manner in which the application is to be conducted.

Term of order sought:

1.  .....[name of party]..... is exempt from the requirement that a judicial case conference be conducted prior serving on another party a notice of application or an affidavit insupport.
2.  .....[name of lawyer or party]..... may attend the trial management conference by .....[set out manner of attendance]..... .
3.  The application of .....[name of party]..... be heard by .....[set out communication medium]. The application be heard in the following manner [set out manner of hearing]..... .

This order is sought for the following reasons

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Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of

filing party  lawyer for filing party(ies)

\_\_\_\_\_  
*[type or print name]*

Address of applicant:

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Phone number: \_\_\_\_\_

**Order granted in the terms sought**

or

**Order granted on the following terms**

or

**Application denied**

\_\_\_\_\_  
Judge/Master of the Supreme Court

Date: \_\_\_\_\_