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| **COURT OF APPEAL FOR BRITISH COLUMBIA** |

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| **FORM 1** | **NOTICE OF APPEAL *(RULE 6(1) )*** |

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|  | Supreme Court File No.  Court of Appeal File No. **(For Registry Use Only)** | | The file number can be found on the upper right corner of the Supreme Court documents |
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| **To the respondent(s)**  A court proceeding has been commenced against you in the Court of Appeal. See the final page of this form for details on how to respond.  Supreme Court Registry Location |  |  |

1. **PARTIES TO THE APPEAL**

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| **Appellant(s)** *List the party(ies) appealing the Supreme Court or tribunal order. Identify their roles in the proceeding below in brackets. E.g., Jane Doe (plaintiff, petitioner, etc.)* |  |

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| **Respondent(s)** *List the other party(ies) in the Supreme Court or tribunal order you are appealing who are affected by the appeal. Identify their roles in the proceeding below in brackets. E.g., Jane Doe (defendant).* |  |

1. **THE ORDER YOU ARE APPEALING**

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| **Is leave to appeal required?**  *Court of Appeal Rule 12 explains when you need leave to appeal.*  *If you are unsure, check “Yes.”* | Yes | No |

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| **Who made the order?**  *Name the justice or other decision maker who pronounced the order you are appealing.* |  |

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| **What court and/or tribunal pronounced the order(s)?** | Supreme Court | Tribunal | Name of tribunal |

**Date the order was pronounced**

*Include the day, month and year that the order being appealed was pronounced (not the date the order was entered).*

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| --- | --- |
|  | *DD/MM/YYYY* |

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| **City where the order was pronounced** |  |

**Length of lower court hearing**

*Indicate in days or hours the length of the hearing that led to the order you are appealing from. For example, if you are appealing a judgment from a trial that took two hours, enter “two hours.”*

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| **What type of proceeding are you appealing from?** *Check only one.* | |  |  | | --- | --- | | Trial Judgment | Order of a Tribunal | | Summary Trial Judgment | Chambers Judgment | |

1. **RELIEF SOUGHT**

If leave to appeal is not required, fill out Part A. If you are seeking leave to appeal, fill out Part B.

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| **PART A: LEAVE NOT REQUIRED** | |
| **Part of the order being appealed**  *If you only want to appeal one part of an order, enter the part that is being appealed.* |  |
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| **Order(s) you are seeking on appeal**  *Briefly list the order(s) you will ask this Court to make on appeal. For example: “Set aside the trial judgment and order a new trial.” Include any order as to costs.* |  |

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| **PART B: SEEKING LEAVE TO APPEAL** | |
| **Part of the order being appealed**  *If you are only seeking leave to appeal one part of an order, enter the part that you are seeking leave to appeal.* |  |
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| **Grounds for leave to appeal**  *Be as specific as possible. For example, if you believe the trial judge used an incorrect legal test or otherwise misapplied the law, indicate that here.* |  |

1. **ADDITIONAL INFORMATION**

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| **Sealing order** *Is there an order sealing any part of the trial court or tribunal file? If yes, add date(s).* | Yes | No | Date | *DD/MM/YYYY* |
| **Anonymity order/publication ban** *Are there orders that protect the identity of a party or parties?*  *If yes, add date(s).* | Yes | No | Date | *DD/MM/YYYY* |

**Areas of law raised in the appeal**  
*You may check more than one box if appropriate. For example, you should check “motor vehicle accidents” and “torts” for a personal injury claim involving a motor vehicle accident.*

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|  | |  |  |  | | --- | --- | --- | | Constitutional/  Administrative | Civil Procedure | Commercial | | Motor Vehicle  Accidents | Municipal Law | Real Property | | Torts | Equity | Wills and Estates | | Divorce Act (Canada) | Family Law Act | Other | |

**Appeals involving children**  
*Does this appeal involve the rights or interests of a child? E.g., parenting order.*

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|  | Yes | No |

1. **SERVICE**

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| **Are you representing yourself?** | Yes | No |

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| **Name(s) and address(es) within BC for service of appellant(s)** *If you have a lawyer, include the law firm’s address; otherwise provide your own residential address.* |  |

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| **Phone number(s) of appellant(s)** |  |

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| **Email address(es) for service of the appellant(s)** *If you provide an email address, you consent to have documents served on you by email.* |  |

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| Date form completed | Name of lawyer or party authorizing filing of this form    *DD/MM/YYYY* |  |  |

**To the appellant(s):**

You must file and serve this form on each respondent named in this document within the timelines required by the *Court of Appeal Act* andCourt of Appeal Rules. You must file a Notice of Hearing **not more than one year** after filing this Form 1 or your appeal will be placed on the inactive list (Rule 50(1)(a)).

**To the respondent(s)**

**If you intend to participate** in this proceeding, **you must give notice** of your intention by doing the following **not more than 10 days** after receiving this Notice of Appeal: (1) file a “Notice of Appearance” (Form 2 of the Court of Appeal Rules) in a Court of Appeal registry and; (2) serve the Notice of Appearance on the appellant.

If you fail to file and serve a Notice of Appearance:

1. You are presumed to take no position on the appeal, or the application for leave to appeal (if leave is required).
2. The parties are not obliged to serve you with any further documents related to the appeal, including an order granting leave to appeal (if leave is required).

**You are presumed to take no position if you fail** to file and serve a Notice of Appearance within the time described above. The filing registries for the British Columbia Court of Appeal are as follows.

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| Central Registry:  B.C. Court of Appeal  Suite 400, 800 Hornby St.  Vancouver BC V6Z 2C5 | Other Registries:  B.C. Court of Appeal  The Law Courts  P.O. Box 9248  STN PROV GOVT  850 Burdett Ave.  Victoria BC V8W 1B4 | B.C. Court of Appeal  223 - 455 Columbia St.  Kamloops BC V2C 6K4 |

Inquiries should be addressed to (604) 660-2468.