

Court of Appeal File No. *[number]*

COURT OF APPEAL

Between:

[name]

Appellant/Respondent
(Plaintiff)

and:

[name]

Appellant/Respondent
(Defendant)

TRANSCRIPT EXTRACT BOOK

[Name of appellant]

[Name of respondent]

[Name of appellant's counsel, if any]

[Name of respondent's counsel, if any]

[Address of appellant or, if the appellant is represented, name and address of the appellant's law firm]

[Address of respondent or, if the respondent is represented, name and address of the respondent's law firm]

COMPLETION INSTRUCTIONS

Each volume of the Transcript Extract Book must

- (a) be bound with a red cover,
- (b) contain an index, and
- (c) if there is more than one volume of the Transcript Extract Book, be labelled with the volume number on its spine.

In addition to the foregoing,

- (a) other than the index, each of the pages in the Transcript Extract Book must be printed only on the left side of the page, and
- (b) transcript references must be bound in chronological order and may be bound with or without tabs.